

State of Rhode Island and Providence Plantations
DEPARTMENT OF EDUCATION
Shepard Building
255 Westminster Street
Providence, Rhode Island 02903-3400

Peter McWalters Commissioner

February 1, 2000

TO:

Teacher Education Contacts

FROM:

David R. Roy

Subject:

Title II Reporting Guidelines for State & Institutional Report Cards

Enclosed for your information and review is the guide for preparing state and institutional report cards on the Quality of Teacher Preparation as mandated under Title II. The intent of this guide is to help states and institutions of higher education prepare the annual report cards. The guide has been revised substantially from its earlier version. This version appeared in the Federal Register on January 21, 2000 and is now open to public comment for 30 days.

Title II requires Institutions of Higher Education to report to the State on several areas related to their teacher preparation programs. Institutions of higher education are also required to report this information to the general public through publications such as the college/university catalog. States are required to compile a comprehensive report that covers all teacher preparation programs in the state, as well as, other information on state assessments and requirements for certification. This guide establishes the following initial reporting cycle:

- October 7, 2000 States must report to the National Center for Education Statistics (NCES) on procedures for state implementation of the reporting requirements.
- April 7, 2001 Institutions of higher education must report to the State Department of Education on the first cohort of program completers for the 1999-2000 academic year.
- October 7, 2001 States must submit state report card to NCES

Obviously, we will want to work together on the new Title II reporting requirements. I will be meeting initially with staff in the Department to determine our capacity to have the current reporting form put on our Web Page as an interactive document. Following these initial conversations, I will convene a group to further discuss our strategies for complying with these regulations in the least burdensome way.



State of Rhode Island and Providence Plantations
DEPARTMENT OF EDUCATION
Shepard Building
255 Westminster Street
Providence, Rhode Island 02903-3400

Peter McWalters Commissioner

May 22, 2000

TO:

Teacher Education Contacts

FROM:

David R. Roy

Subject:

Title II Reporting

The final guidelines for Title II reporting have been released and disseminated to all states. In preparation for the first state report due on October 7, 2000, I would like to convene a meeting of Title II institutional coordinators for August 23, 2000. At this meeting we need to reach agreements on procedures, timelines, and definitions for Rhode Island.

As you are aware, Title II of the Higher Education Act mandates accountability by the submission of institutional and state reports on teacher preparation and licensing. We have had several conversations around the draft guidelines and valuable experience in compiling the initial report in 1999. I want to make this additional burden to our work schedules as painless as possible. To that end, it is my intent to utilize technology in every way possible to simplify the data collection and reporting by:

- posting on the Departments' web page an institutional report form to be utilized by each institution in Rhode Island in submitting data
- contracting with Educational Testing Service to implement a system for calculating the pass rates at each of our institutions of higher education

Earlier this year, I requested that you provide me with information on Title II reporting at your institution (see enclosed institutional report). This information has been sent to Educational Testing Service (ETS) along with our coding system and certificate titles that require completion of a test for issuance of a certificate. This information is being used by ETS to develop an interactive web page for the collection of data from you to calculate pass rates at your institution.

I would like you to verify the information found on the enclosed report. In addition, I have scheduled a meeting for Title II institutional coordinators on August 23rd at 3:00 PM in room 405 at the Department of Education. Please return the enclosed form to me by June 15, 2000. Thanks for your continued support. By working together we will survive Title II reporting!!

Rhode Island Board of Governors for Higher Education

301 Promenade Street Providence, Rhode Island 02908-5748

Telephone 401 222-6560 Facsimile 401 222-6111 TDD 401 222-1350



Friday, June 2, 2000 **2:30** A.M.

Board Conference Room Rhode Island Office of Higher Education 301 Promenade Street Providence, Rhode Island

Agenda

- 1. Discussion with Charles Kelly of the RI Student Loan Authority of Possible Mechanisms for Reducing the Loan Burden on Beginning Teachers
- 2. Report from Professor Marjorie Roemer of Rhode Island College on the Rhode Island Writing Project
- 3. Report from David Roy of the RI Department of Elementary and Secondary Education on the Title II State and Institutional Report Cards
- 4. Other Matters
 - a. Update Regarding Design of Professional Development Course on Standards-Based Instruction and Assessment
 - b. Report on Second Meeting of Mathematics Dialogue
 - c. Scheduling of Future Meetings

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Continental Breakfast will be served.

Attachments: Handout on RIDE curriculum development workshop provided by Mary Ann Snider

Minutes of May 12, 2000 meeting

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State of Rhode Island and Providence Plantations DEPARTMENT OF EDUCATION Shepard Building 255 Westminster Street

Providence, Rhode Island 02903-3400

Peter McWalters Commissioner

> TITLE II REPORTING ROOM 405 AUGUST 23, 2000 3:00 PM – 6: 00 PM

AGENDA

- I. INTRODUCTIONS
- II. GENERAL OVERVIEW OF TITLE II REQUIREMENTS
- III. THE REPORTING SCHEDULE
 - STATE PLAN FOR TITLE II REPORTING DUE OCTOBER 7, 2000
 - INSTITUTIONAL REPORT TO STATE DUE APRIL 7, 2001
 - STATE REPORT TO US OFFICE OF EDUCATION DUE OCTOBER 7, 2001
 - SECRETARY REPORTS TO CONGRESS ON APRIL 7, 2002
- IV. DEFINING THE ACADEMIC YEAR FOR PROGRAM COMPLETERS (1999-2000)
- V. CRITERIA FOR LOW PERFORMING INSTITUTIONS
- VI. THE INSTITUTIONAL REPORT TO THE STATE
- VII. CALCULATING PASS RATES ON THE NTE EXAM (CONFERENCE CALL WITH PAT HATANOWICZ AT EDUCATIONAL TESTING SERVICE
- VIII. REPORTING SUPPLEMENTAL DATA FROM INSTITUTIONS
- IX. OTHER
- X. NEXT MEETING DATE

RHODE ISLAND DEPARTMENT OF EDUCATION TITLE II MEETING ROOM 405 AUGUST 23, 2000 3:00 – 6:00 PM

ATTENDANCE ROSTER

<u>NAME</u>

REPRESENTING

Susan Schenck	RIC	RI College
FRANK PONTARELLI	JWY	
ROBERT CVORNYER	RIL	Johnson & Wales Univ.
ICIC GANNON	URT	KI GUITEGE
ROBERT FELTER	11.07	University of RI
Mathe Nachmus Bau	British	University of RI
//	Tokown	Brown University
Mary C. O. Brien	SKU	Salve Regina Univ.
Taul HODGES	JEW	Johnson & Wales Univ.
JOHN A. Bucci	RIC	RI College
PAMLA. SPROLL	RiSD	RI School of Design
LYNNE RYAN	PC	
Marie C. D. Brain	Rwy	Providence College
Dres arselnes	RIDE	Roger Williams Univ.
10	7, 102	RI Department of Ed
David Koy	RDE	RI Department of Ed
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RHODE ISLAND INSTITUTIONAL TITLE II COORDINATORS

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Educational Testing Service Title II 2000-2001 Reporting Schedule for the 1999-2000 Cohort Year

<u>August 15 – November 1, 2000</u>: Institutions of higher education (IHEs) submit their cohort lists of program completers and related information needed for matching and pass rate calculation to Educational Testing Service (ETS). During this period, IHEs may add or delete cohort members and may edit their information as often as needed.

November 1, 2000: Deadline for IHEs to submit their cohort lists of program completers to ETS. The ETS Title II Reporting Website will close after this date. ETS begins initial matches.

November 27 – December 10, 2000: The ETS Title II Reporting Website will reopen so that IHEs may check the matches of their program completers against the Praxis database. During this period IHEs may add or delete cohort members and modify demographic information for those who did not match. To enable IHEs and states to meet their reporting deadlines, ETS is not able to accept cohort changes beyond December 10th.

<u>December 11, 2000 – February 14, 2001</u>: ETS will use the new or modified information to try to match those not found initially. ETS will extract test scores for matched program completers and calculate pass rates.

<u>January 8, 2001</u>: ETS will send scores and demographic data to those states calculating their own pass rates.

February 14, 2001: ETS will send IHE reports by this date.

<u>February 14 – March 14, 2001</u>: This period is for resolving questions that IHEs and/or states may have concerning pass rate reporting. If ETS has made an error, it will correct the error at no charge. If the IHE has made an error, ETS will correct it and regenerate the report; however, a fee will be charged for that service.

March 28, 2001: ETS sends states or IHEs any final corrected reports by this date.